



Kla-Mo-Ya Casino, Corporation

34333 Hwy 97 N ♦ Chiloquin, OR 97624 ♦ 541.783.7529
www.klamoyacasino.com

MAINTENANCE WORKER

INTRODUCTION

The primary purpose of this position is to provide structural maintenance and upkeep and modifications in and around Kla-Mo-Ya Casino. The Maintenance Worker is also responsible for providing basic carpentry, plumbing, and electrical duties and monitoring the work of the Maintenance Team.

MAJOR DUTIES AND RESPONSIBILITIES

1. Knowledge of carpentry, electrical, and plumbing repairs.
2. Skilled in the proper use of power and hand tools utilized in course of carpentry, minor electrical, and plumbing repairs.
3. Ability to comprehend, interpret, and convey rules, regulations, policies, and procedures.
4. Ability to lift up to 75lbs., stand for up to 8 hours per day, bend and lift above head, walk distances without pause, and climb ladders.
5. Ability to function effectively under pressure of time and/or demands of several tasks at once by effectively planning, organizing, and prioritizing workload.
6. Willingness and ability to work irregular hours to include holidays and weekends.
7. Ability to maintain confidentiality of records and information pertinent to the nature of the work.

ADDITIONAL DUTIES:

1. Adheres to Casino standards for guest service and confidentiality.
2. Refers guest problems or complaints to appropriate supervisors according to Casino policies.
3. Reports and documents any observed or known safety hazard, conditions or unsafe practices and procedures to management immediately.
4. Performs other job-related duties as directed.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of carpentry, electrical, and plumbing repairs.
- Skilled in the proper use of power and hand tools utilized in course of carpentry, minor electrical, and plumbing repairs.
- Ability to comprehend, interpret, and convey rules, regulations, policies, and procedures.
- Ability to communicate orally and in writing. Individual should be able to express self in a clear and concise manner for the purpose of correspondence, reports, instructions, etc.
- Ability to function effectively under pressure of time and/or demands of several tasks at once by effectively planning, organizing, and prioritizing workload.
- Willingness and ability to work irregular hours to include holidays and weekends.
- Ability to maintain confidentiality of records and information pertinent to the nature of the work.
- Ability to work weekends, holidays and evening hours as business demands.
- While performing duties of this position, employee is required to stand, frequently walk and use hands to finger, handle or feel objects, tools or controls.
- Ability to lift up to 75lbs., stand for up to 8 hours per day, bend and lift above head, walk distances without pause, and climb ladders.
- Ability to stand for long periods of time, bend, push, pull, and walk long distances.
- Work environment involves some exposure to chemicals, hazards or physical risks, which require following basic safety precautions.
- The employee must demonstrate the ability to manage stress appropriately, make decisions under pressure, manage anger, fear, hostility and violence of other appropriately.
- The casino work environment may expose you to second hand smoke on a regular basis.

SUPERVISORY CONTROLS

- The Maintenance Worker works under the direct supervision of the Lead Maintenance Supervisor or Facilities Manager, who provides general direction. Work is assigned in the terms of urgency and objectives. The Housekeeper must be able to work independently and follow instructions.



Kla-Mo-Ya Casino, Corporation

34333 Hwy 97 N ♦ Chiloquin, OR 97624 ♦ 541.783.7529
www.klamoyacasino.com

MAINTENANCE WORKER

QUALIFICATIONS, EXPERIENCE, EDUCATION

- High School Diploma or Equivalent, **REQUIRED.**
- Must be 21 years of age or older, **REQUIRED.**
- One (1) year previous work-related experience in building maintenance and repair, preferred, six (6) months **REQUIRED.**
- Must possess a current, valid Oregon Driver's License and be insurable through the Casino, **REQUIRED.**
- Must be able to lift a minimum of 75lbs., **REQUIRED.**
- Dependability and reliability, **REQUIRED.**
- Must submit to and clear an Alcohol/Drug Screen, **REQUIRED.**
- Must be Licensable by the Klamath Tribes Gaming Regulatory Commission **REQUIRED.**
- Indian Preference will apply.